

FULL TIME HOURS PLAN 8/24/16 - 6/30/17

- Typical Day = 8.5 hours/day
- Typical Week = 42.5 hours/week
- Weeks With Friday Meetings = 40.75 hours/week

Week Ending (Saturday's Date)	Holidays/Meetings	Number of Days Off	Hours Per Week	Total Hours
27-Aug	PST		20	20
3-Sep	PST		30	50
10-Sep	Labor Day	1	34	84
17-Sep			42.5	126.5
24-Sep	Friday Meeting		40.75	167.25
1-Oct			42.5	209.75
8-Oct	Friday Meeting		40.75	250.5
15-Oct	Columbus Day	1	34	284.5
22-Oct	Friday Meeting		40.75	325.25
29-Oct			42.5	367.75
5-Nov	Friday Meeting		40.75	408.5
12-Nov			42.5	451
19-Nov	Friday Meeting		40.75	491.75
26-Nov	Thanksgiving	3	17	508.75
3-Dec	Friday Meeting		40.75	549.5
10-Dec			42.5	592
17-Dec	Friday Meeting		40.75	632.75
24-Dec	Winter Break	1	34	666.75
31-Dec	Winter Break	5	0	666.75
7-Jan	Winter Break	2	25.5	692.25
14-Jan	Friday Meeting		40.75	733
21-Jan	MLK DAY	0.5	38	771
28-Jan	Friday Meeting (Optional)		42.5	813.5
4-Feb			42.5	856
11-Feb	Friday Meeting		40.75	896.75
18-Feb			42.5	939.25
25-Feb	Friday Meeting (Optional)		42.5	981.75
4-Mar			42.5	1024.25
11-Mar	Friday Meeting		40.75	1065
18-Mar			42.5	1107.5
25-Mar	Friday Meeting (Optional)		42.5	1150
1-Apr			42.5	1192.5
8-Apr	Friday Meeting		40.75	1233.25
15-Apr	Spring Vacation	3	17	1250.25
22-Apr	Friday Meeting (Optional)		42.5	1292.75
29-Apr			42.5	1335.25
6-May	Friday Meeting		40.75	1376
13-May			42.5	1418.5
20-May			42.5	1461
27-May			42.5	1503.5
3-Jun	Memorial Day	1	34	1537.5
10-Jun			42.5	1580
17-Jun			42.5	1622.5
24-Jun			42.5	1665
30-Jun			42.5	1707.5

8.5 hours/day* looks like this:	
Start	End
7:30	4:00
7:45	4:15
8:00	4:30
8:15	4:45
8:30	5:00
8:45	5:15
9:00	5:30
9:15	5:45
9:30	6:00
9:45	6:15
10:00	6:30
10:15	6:45
10:30	7:00
10:45	7:15
11:00	7:30

**assuming lunch breaks
are working lunches*

If your site is open for staff on In-Service Days and Snow Days, you are expected to be in attendance at your site unless you request off.